

West Berkshire Council Forward Plan
29 August 2018 - 30 November 2018

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Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Part II	Call In
C3215	SACRE Annual Report	To provide Members with the Annual Report of the Standing Advisory Council on Religious Education (SACRE).	C	01 September 2018			05/09/18	13/09/18 C				Moir Fraser	Resources	Children, Education & Young People	No	No
C3260	Amendments to the Constitution	To review and amend sections of the Scheme of Delegation in light of legislative changes and current practice.	C	01 September 2018			05/09/18	13/09/18 C	30/07/18			Sarah Clarke	Resources	Corporate Services	No	No
C3417	New Greenham Park Local Development Order	To adopt a Local Development Order at Greenham Business Park. A Local Development Order is a "simplified planning zone " which seeks to expedite certain types of new employment uses at New Greenham Park without the express need for planning permission to be sought in advance.	C	01 September 2018			05/09/18	13/09/18 C			20/04/18 PAG	Michael Butler	Environment	Planning, Housing and Waste	No	n/a
C3633	Family Hub Fees & Charges	To highlight new proposed fees and charges for Family Hubs and seek council approval.	C	01 September 2018			05/09/18	13/09/18 C				Avril Allenby	Communities	Children, Education & Young People		
EX3272	Legal Shared Service	The purpose of this report is to seek an 'in principle' decision to consider a shared service for Legal Services.	EX	01 September 2018	27/09/18 EX		19/09/18					Sarah Clarke	Resources	Corporate Services	No	Yes
EX3420	Key Accountable Performance 2018/19: Quarter One	To report Q1 outturns for the Key Accountable Measures which monitor performance against the 2018/19 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	01 September 2018	06/09/18 EX		29/08/18			09/10/18		Catalin Bogos	Resources	Corporate Services	No	
EX3561	Revenue Financial Performance Report - Q1 of 2018/19	To inform Members of the latest financial performance of the Council.	EX	01 September 2018	06/09/18 EX		29/08/18					Melanie Ellis	Resources	Finance, Transformation and Property	No	
EX3578	Implications of the NJC Pay Award in April 2019	To make changes to the Council's Pay Policy Statement.	EX	01 September 2018	06/09/18 EX		29/08/18					Robert O'Reilly	Resources	Corporate Services	No	Yes
EX3591	Capital Financial Performance Report - Q1 of 2018/19	To inform Members of the latest financial performance of the Council.	EX	01 September 2018	06/09/18 EX		29/08/18					Gabrielle Esplin	Resources	Finance, Transformation and Property	No	
EX3605	Devolution		EX	01 September 2018	06/09/18 EX		29/08/18					Jo Naylor	Resources	Community Resilience and Partnerships	No	Yes
EX3630	Treasury Management Annual Report 2017/18	To inform the Executive of performance in managing the Council's cash flow, borrowing and investments in the financial year 2017/18, in line with the Council's Investment and Borrowing Strategy.	EX	01 September 2018	06/09/18 EX		29/08/18					Gabrielle Esplin	Resources	Finance, Transformation and Property	No	No
EX3631	Housing Benefit Write off (Paragraph 1 - Information relating to any individual)	To consider writing off a debt that exceeds the authority delegated to the Head of Finance.	EX	01 September 2018	06/09/18 EX		29/08/18					Iain Bell	Resources	Corporate Services	Yes	
EX3582	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 September 2018	06/09/18 EX		29/08/18					Richard Turner	Communities	Finance, Transformation and Property	Yes	No
EX3421	Key Accountable Performance 2018/19: Quarter Two	To report Q2 outturns for the Key Accountable Measures which monitor performance against the 2018/19	EX	01 September 2018	20/12/18 EX		12/12/18			15/01/19		Catalin Bogos	Resources	Corporate Services	No	
EX3634	Insurance Tender	Award of the Insurance Tender	EX	01 September 2018	06/09/18 EX							Leah Rinaldi	Resources	Finance, Transformation and Property	No	

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ID3620	SEND Strategy	To approve the SEND Strategy	ID	01 September 2018		06/09/18						Nina Bhakiri	Communities	Children, Education & Young People		
ID3445	West Berkshire Council Forward Plan – 9 October 2018 to 31 January 2019	To agree the Forward Plan for the next four months.	ID	01 September 2018		06/09/18	29/08/18					Moira Fraser	Resources	Leader of the Council, Strategy	No	No
ID3635	Appointment of a Representative to SACRE	To appoint a Church of England Representative to a vacancy on SACRE.	ID	01 September 2018		06/09/18						Moira Fraser	Resources	Children, Education & Young People		
PP3569	Public Protection Partnership Scheme of Delegation	Scheme of Delegation	PP	01 September 2018							JPPC 18/09/2018	Sean Murphy	Economy and Environment	Councillor Iain McCracken - Chairman of JPPC		
PP3570	Public Protection Partnership Budget 2019/20	To consider the draft budget prior to submission to the councils	PP	01 September 2018							JPPC 18/09/2018	Sean Murphy	Economy and Environment	Councillor Iain McCracken - Chairman of JPPC		
PP3571	Public Protection Partnership Community Fund Applications	To consider applications for the Public Protection Community Fund and where appropriate approve for payment	PP	01 September 2018							JPPC 18/09/2018	Paul Anstey	Economy and Environment	Councillor Iain McCracken - Chairman of JPPC		
	Fees and Charges for PPP budgets	To consider the PPP Fees and Charges prior to agreement by Each of the Partners	PP	01 September 2018								Sean Murphy Sean.Murphy@westberks.gov.uk	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	No	Yes
	Scheme of Delegation	To approve the principle of Charging and cost recovery	PP	01 September 2018								Sean Murphy Sean.Murphy@westberks.gov.uk	Economy and Environment	Cllr Norman Jorgensen - Wokingham Borough Council	No	Yes
	Public Protection Partnership Budget 2019/20	To consider the Draft Budget prior to submission to the Councils	PP	01 September 2018								Sean Murphy Sean.Murphy@westberks.gov.uk	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	No	Yes
	Air Quality - Annual Status Reports	For information to the Committee to update on the PPP Position with Air Quality across all 3 areas	PP	01 September 2018								Joe Dray joe.dray@westberks.gov.uk	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	No	No
	Public Protection Partnership - Communications Update	To consider Communications performance throughout the PPP	PP	01 September 2018								Adrian Slaughter adrian.slaughter@westberks.gov.uk	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	No	No
	Public Protection Partnership - Communications Update	To update the Committee on the progress of the Website development	PP	01 September 2018								Adrian Slaughter adrian.slaughter@westberks.gov.uk	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	No	No
	Public Protection Partnership - Communications Update	PPP Communications Protocol for working with the communications teams	PP	01 September 2018								Adrian Slaughter adrian.slaughter@westberks.gov.uk	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	No	No
	Public Protection Partnership - Strategies Project Plan Update		PP	01 September 2018								Anna Smy anna.smy@westberks.gov.uk	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	No	No

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EX3583	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 October 2018	18/10/18 EX		10/10/18					Richard Turner	Communities	Finance, Transformation and Property	Yes	No
EX3590	Corporate Offices and School Building Cleaning Services (Paragraph 6 - information relating to proposed action to be taken by the Local Authority)	To inform of the procurement route for the supply/provision of Corporate Offices and School Building Cleaning Services following consideration of all the options, and their relative benefits and risks.	EX	01 October 2018	18/10/18 EX		10/10/18					Tracy Washer	Resources	Corporate Services and Children, Education and Young People	Yes	
EX3606	Devolution		EX	01 October 2018	18/10/18 EX							Jo Naylor	Resources	Community Resilience and Partnerships	No	Yes
ID3446	West Berkshire Council Forward Plan – 13 November 2018 to 28 February 2019	To agree the Forward Plan for the next four months.	ID	01 October 2018		11/10/18	03/10/18					Moira Fraser	Resources	Leader of the Council, Strategy	No	No
EX3562	Revenue Financial Performance Report - Q2 of 2018/19	To inform Members of the latest financial performance of the Council.	EX	01 November 2018	22/11/18 EX		14/11/18					Melanie Ellis	Resources	Finance, Transformation and Property		
EX3584	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 November 2018	22/11/18 EX		14/11/18					Richard Turner	Communities	Finance, Transformation and Property	Yes	No
EX3592	Capital Financial Performance Report - Q2 of 2018/19	To inform Members of the latest financial performance of the Council.	EX	01 November 2018	22/11/18 EX		14/11/18					Gabrielle Esplin	Resources	Finance, Transformation and Property		
EX3607	Devolution		EX	01 November 2018	22/11/18 EX							Jo Naylor	Resources	Community Resilience and Partnerships	No	Yes
GE3326	Review of the Revised Scrutiny Arrangements	To review the effectiveness of the new scrutiny arrangements introduced in May 2017	GE	01 November 2018			16/11/18		26/11/18 GE			Andy Day	Resources	Chairman of Governance and Ethics		
GE3360	Financial Statements 2017/18 - Annual Audit Letter	To provide Members with the Final Annual Audit Letter 2017/18 from	GE	01 November 2018			16/11/18		26/11/18 GE			Lesley Flannigan	Resources	Finance, Transformation and Property		
GE3628	Internal Audit – Interim Report 2018-19	To update the Committee on the outcome of internal audit work	GE	01 November 2018			16/11/18		26/11/18 GE			Julie Gilhespy	Resources	Corporate Services		
ID3447	West Berkshire Council Forward Plan – 11 December 2018 to 31	To agree the Forward Plan for the next four months.	ID	01 November 2018		08/11/18	31/10/18					Moira Fraser	Resources	Leader of the Council, Strategy	No	No
ID3448	West Berkshire Council Forward Plan – 4 January 2019 to 30 April 2019	To agree the Forward Plan for the next four months.	ID	01 November 2018		29/11/18	21/11/18					Moira Fraser	Resources	Leader of the Council, Strategy	No	No